



# HAMILTON CHRISTIAN SCHOOL

Quality Christian Education

## Organisational Policy/Reporting Structure for Pastoral Care (Hauora support)

### *Introduction:*

Hamilton Christian School has a system of guidance and support for students in the areas of pastoral care, mental/ emotional wellbeing ,spiritual and social development, learning and training.

### *Objectives*

- To assist students to feel comfortable with the learning environment.
- To resolve conflict between students and students, students and staff, students and their family members.
- To maintain a positive working atmosphere and relationship within the teaching programme.
- To assist students in their choice of courses.
- To assist students in making choices about future careers.
- To assist students in maintaining wellbeing , including navigating through challenges.

### *Operation:*

1. The teacher may refer a student to their Team Leader, NZQA Liaison Teacher or the teacher in charge of pastoral care and guidance/support (PCG). The Team Leader may refer a student to the Deputy Principal and/or Principal for guidance and support.

2. The special character of the school focuses on spiritual development which is supported by:

a) PCG teacher's devotions each morning

- b) Assemblies once each week - sharing of the word , worship
- c) The promotion of a Christian World View through the Curriculum.
- d) Bible and Christian Living as a separate subject.

*Process:*

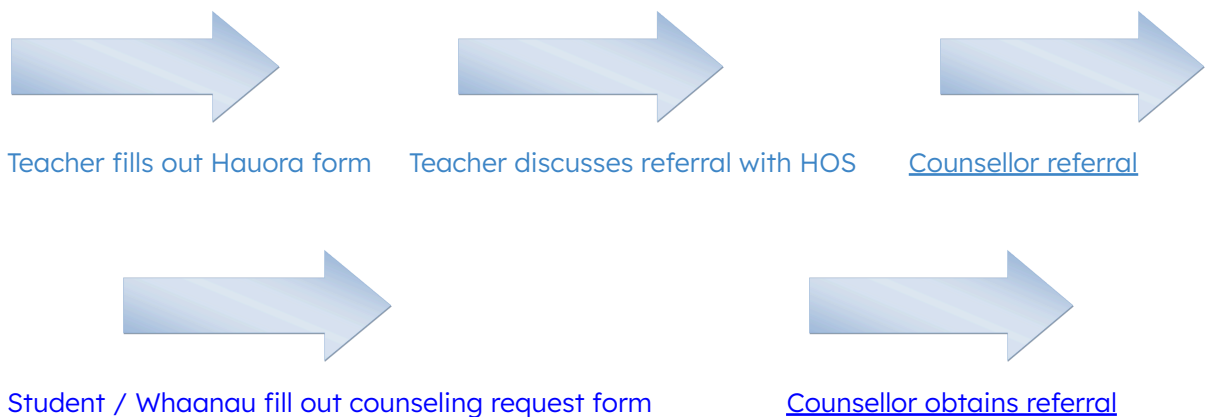
1. The Classroom Teacher will most often deal with day to day pastoral care issues. If circumstances dictate, a student can directly approach the staff member responsible for pastoral care. Pastoral care issues are addressed at the regular fortnightly Hauora Team meetings. Teachers nominated as the provider of pastoral administration who are Head of School (HOS) act as the interface between parents and school in terms of ‘outside of curriculum issues’. Head of schools are responsible for completing Hauora referrals on behalf of teaching staff ( and parents if requested). Student **confidentiality** is respected at all times.

**Counsellor referral**

Where it is appropriate, a student may be referred to the School Counsellor.

Referrals will be arranged through the following avenues:

- From a Teacher/staff member through HOS via the referral form on the HCS Google Drive
- Self referral or whanau referral , which may be made verbally, via online form here <https://forms.gle/q4hdwAPY6XYQsg6B9> or through the HCS Secure Letterbox (located in main office, or via the designated HCS email: [counselling@hamiltonchristian.school.nz](mailto:counselling@hamiltonchristian.school.nz))



*Student confidentiality will be maintained in accordance with New Zealand Christian Counsellors Association guidelines (NZCCA) throughout. In the case of reporting abuse, suicide, imminent harm to self or others, the School Counsellor will immediately advise the Principal/nominated representative who will instigate School reporting policy (Authorities, Parents, etc).*

3. Where it is felt appropriate to connect the student to specialist counselling and/or mental health / wellbeing concerns outside the scope of the School Counsellor. The following is a list of referral agencies/counsellors who may provide onsite or external services and support ::

<b>Psychologists/ Psychiatrist specialty:</b>	<b>External Counselling Services:</b>	<b>Other Options:</b>
<ul style="list-style-type: none"> <li>● Hauora Waikato / Ngaa ringa awhina ( Assessment/ triage)</li> <li>● ICAMHS (Infant, Child &amp; Adolescent Mental Health Services)</li> <li>● River Pscyhology</li> <li>● Psych Alliance NZ (Hamilton)</li> <li>● CBT Plus Psychological Services</li> <li>● The Psychology Centre</li> </ul>	<ul style="list-style-type: none"> <li>● Parentline</li> <li>● Heartland Counselling</li> <li>● Counselling Worx</li> <li>● MSASS ( midlands sexual assault support services)</li> <li>● Male support services</li> </ul>	<ul style="list-style-type: none"> <li>● Oranga Tamariki</li> <li>● Family works</li> <li>● Family GP / therapists</li> <li>● Churches and Pastors</li> </ul>